

BOARDING SCHOOL REGULATIONS

2026/2027 Academic Year

The boarding school provides a structured environment conducive to consistent academic work with a daily routine tailored to student needs. It is a communal living space designed to help every student thrive and grow. Everything is organized to meet the needs of high schoolers while fostering independence, responsibility, and the skills required for group living. Adherence to rules, self-discipline, and conscientious behavior are essential to the success of this project. These regulations apply to all activities organized by the boarding school and supplement the general internal regulations of the High Schools.

ARTICLE 1. CONDITION OF FACILITIES

A room and common area inventory will be conducted at the start and end of the school year in the presence of the student and their legal guardian, both of whom must sign the form. Families must provide a deposit check of €150 (payable to the Association Notre Dame de Verneuil) on the first day of school to receive a personal key. Any damage observed will result in the cashing of this deposit and may lead to additional billing.

ARTICLE 2. GENERAL BEHAVIOR

The Internal Regulations of Notre-Dame "Les Oiseaux" High School apply to the Boarding School, particularly Article 2 regarding "General Conduct". Key points include:

- **Respect for Self, Others, and the Institution:** Everyone must show politeness and respect toward others, both inside and outside the establishment.
- **Respect for Property:** Everyone is required to take care of the premises, furniture, educational materials, and all property provided by the school. Respecting communal property ensures a pleasant and safe environment for all. Students are held responsible for any damage, whether intentional or accidental.
- **Energy Drinks, Tobacco, Alcohol, and Toxic Substances:** The sale and consumption of energy drinks are prohibited. Smoking (including electronic cigarettes) is prohibited within the buildings and the park. The consumption, possession, or introduction of alcohol, drugs, or toxic substances is grounds for immediate dismissal.
- **Dress Code:** Clean, modest attire appropriate for a school setting is required.
- **Mobile Phones and Connected Devices:** The use of mobile phones or any connected device is only permitted outside of buildings between 8:30 a.m. and 5:30 p.m. When students are under the responsibility of the boarding school, the following rules apply:
 - **5:30 p.m. to 10:30 p.m.:** Use is permitted within the boarding house premises, except in the study hall.
 - **10:30 p.m. to 7:00 a.m.:** All devices must be turned off.
 - **Portable Speakers:** These are strictly prohibited throughout the campus (both

buildings and park). In case of non-compliance, devices will be confiscated for five business days and returned by the Head of the Boarding School.

ART 3. DAILY LIFE ORGANIZATION

Daily Schedule:

- **6:45 a.m.:** Wake up.
- **7:00 a.m. – 8:00 a.m.:** Breakfast. Room inspections begin at 8:00 a.m.
- **8:20 a.m.:** All students must vacate the boarding house.
- **8:30 a.m.:** Classes begin. Repeated lateness will be sanctioned.
- **8:20 a.m. – 5:30 p.m.:** Boarding floors are closed. If a teacher is absent, the boarding house remains closed; students must report to their supervisors, who will direct them to the study hall or the library (CDI).
- **4:30 p.m. – 5:20 p.m.:** Afternoon snack and relaxation in the cafeteria.
- **5:30 p.m.:** Boarding house opens (attendance is mandatory). Students engage in various educational activities: optional study, free time, sports, cultural activities, or tutoring.
- **7:00 p.m. – 7:30 p.m.:** Dinner, followed by free time until 7:50 p.m..
- **8:00 p.m.:** Mandatory study in the common room or bedroom, as directed by staff.
- **9:30 p.m. – 10:30 p.m.:** Students return to their own rooms to study or rest.
- **10:30 p.m.:** Silence and respect for others. All electronic devices (phones, computers, tablets, etc.) must be turned off and placed visibly on the desk for staff verification.
- **11:00 p.m.:** Lights out (10:30 p.m. on Sundays).

Available Activities: Movie nights, board games, and sports tournaments. Students may participate in school sports or join a local club in Verneuil (maximum twice per week), returning by 6:50 p.m. for dinner.

Free Time: With parental authorization, boarders may leave the campus for 45 minutes after classes. Any lateness in returning will result in the loss of this privilege.

Health: Health issues and treatments must be reported to the nurse and the Head of the Boarding School. Medications must be kept in the infirmary or the supervisor's office and are not allowed in bedrooms. International students must provide a translated prescription (less than 3 months old). Sick or feverish students should not be brought to school at the start of the week; if a student becomes ill, they must see the nurse, and parents must collect them as quickly as possible.

Weekend Departure & Building Access: Boarders may return on Sunday evenings between 7:00 p.m. and 8:30 p.m. (with authorization) or on Monday morning. On Fridays, students cannot access the boarding floors after classes; they must store their luggage in the designated area in the morning.

Loss and Theft: The school is not responsible for valuables (jewelry, bank cards, phones, etc.) or cash brought by students. Students are responsible for the security of their own property.

Meals: Breakfast and dinner must be taken in the school restaurant at the scheduled times. Food and drinks are not to be consumed in the bedrooms or hallways.

ART 4. ROOMS

Rooms are strictly for personal study and rest. A maximum of three people is allowed in a room at one time; social gatherings must take place in the common room. For safety reasons, the following are strictly prohibited in rooms: coffee makers, kettles, refrigerators, microwaves, fans, heaters, irons, power strips, and extension cords. Diffusers, incense, and candles are also forbidden. Staff reserves the right to confiscate these items during frequent checks.

In the event of an alarm, students must evacuate immediately. Lights must be turned off and windows closed before leaving. Evacuation drills will occur quarterly, including during the night. Tampering with smoke detectors or triggering false alarms will lead to sanctions. The Head of the Boarding School may conduct random room checks in the presence of the student. Rooms must not be locked during the night. For hygiene reasons, no animals are allowed.

ART 5. REQUIRED ITEMS (TROUSSEAU)

Students must provide sufficient clothing, a **MANDATORY** bathrobe for the shower, slippers, and a personal mug and water bottle. Bedding requirements (0.90 x 1.80m) include a mattress protector, fitted sheets, duvet, and pillows. Two sets of sheets are required, to be changed every two weeks.

Nacel's students will be provided with the required material.

ART 6. CORRESPONDENCE

Mail is distributed daily.

ART 7. ABSENCES

All absences must be reported immediately to the Head of the Boarding School (06 70 50 26 70 or 06 34 91 67 00), by email (m.bender@ndoverneuil.fr), and to the School Life Office (BVS).

ART 8. OFFICIAL END OF TERM:

Students must vacate their rooms on Graduation/departure day.

INSTRUCTIONS FOR PARENTS

- **Student Move-In:** Monday, August 31, 2026, from 5.00 p.m. Car access to the park is permitted only on this day.
- **Vehicle Access:** For safety reasons, cars are not allowed on campus on Monday mornings. Access to the boarding building is only permitted on the first day in September and the final day of the school year.

This agreement is renewed annually from the student's entry until the end of their schooling.

Mrs. BENDER (Head of Boarding School) | **Mrs CHAMPEIX** (Head of school) | **Mr. LESAGE** (Principal)